

Housing + Health: Funding for Planning and Predevelopment

Letter of Intent (LOI) and Application Questions

Note: There may be slight variations to the LOI and application questions once in the online grants portal. This document is intended to serve as a guide and resource during your application process.

The Housing + Health funding opportunity is focused on supporting organizations or collaboratives working to increase access to affordable housing for low-to-moderate income households in Central Texas by exploring system-level improvements, testing new approaches, or launching projects with the potential to produce new or preserve existing affordable housing.

Organizations intending to apply for this funding opportunity must **submit an initial Letter of Intent (LOI) by 5:00 pm CDT on September 13, 2024**. LOIs will be reviewed for compliance with eligibility criteria and alignment with the goals of the open call.

Letter of Intent Questions

All letters of intent must be submitted through the online grants portal. Paper copies and emailed submissions will not be accepted.

How did you learn about this funding opportunity?

- Email from St. David's Foundation
- Social Media
- News Story
- Advertisement
- Peer or Colleague
- Other _____

Applicant Type

Select how you intend to apply for this funding opportunity.

St. David's Foundation believes that sustainable solutions to complex problems often require collaboration across organizations or sectors. For this funding opportunity, a "collaborative" is defined as more than 1 organization formally partnering with another/other organization(s) to work towards a shared, defined goal.

We anticipate that during the application phase, we may request additional information about your collaborative, including but not limited to a formal memorandum of understanding (MOU) and/or a description of how funds have been agreed to be distributed.

- Organization
- Collaborative (if selected, list the partners within the collaboration)

Impact on Central Texas

Identify the county or counties where your organization or collaborative is located. Provide a description of your organization or collaborative’s work within Central Texas.

Primary County Served

Select the primary county in which the majority of your work is focused. If your work touches more than one of the counties in St. David’s Foundation’s service area with equal impact and breadth, then you would denote “Not County Specific.”

- Bastrop
- Caldwell
- Hays
- Travis
- Williamson
- Not County Specific

Work of Your Organization as it Relates to this [Funding Opportunity](#)

Describe your organization’s or collaborative’s process to explore or move forward system-level improvements, test new approaches, or launch projects with the potential to produce new or preserve existing affordable housing independent of future support from the Foundation.

Suggested length: 300 – 500 words

Organization Details

- Organization Name, Organization Address and Website

Current Annual Operating Budget

Submit the annual operating budget of your organization. There is no specific format required for submission.

Type of Organization

Check the box if your organization is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

Fiscal Sponsor Information (if selected, please complete the following)

- Fiscal Sponsor Name
- Fiscal Sponsor Employer Identification Number (EIN)
- Fiscal Sponsor Address

Provide your Employer Identification Number (EIN)

Contacts

Primary contact: Provide contact information for the individual who will be the primary point of contact for this grant request.

Additional Contact (Optional): Please note any additional contacts that should receive grant information.

Application Questions

All applications must be submitted through the online grants portal. Paper copies and emailed submissions will not be accepted.

REQUEST DETAILS

Applicant Type

Select how you intend to apply for this funding opportunity.

St. David's Foundation believes that sustainable solutions to complex problems often require collaboration across organizations or sectors. For this funding opportunity, a "collaborative" is defined as more than 1 organization formally partnering with another/other organization(s) to work towards a shared, defined goal.

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- Organization
- Collaborative

Requested Grant Amount

Indicate your requested grant amount. The maximum award will be \$750,000. Award size will be based on scale of proposed project, extent of collaboration, impact, and potential promise of proposed activities. As general guidance, projects that are predominantly for planning activities are expected to receive awards of less than \$200,000.

Plans for Funding

Each awardee will receive an unrestricted, one-time operating grant to allow the organization or collaborative to increase access to affordable housing for low-to-moderate income households in Central Texas. Describe how your organization or collaborative expects to expend the requested grant amount. Where possible, provide specific details of how the grant resources will be used (e.g., staffing, actions) and what this will make possible.

If Collaborative is selected: Include information detailing the amount of requested grant funds that will be disbursed to each participating organization within the collaborative.

Description of Work

Describe the work of your organization or collaborative as it relates to this funding opportunity. Pay close attention to the [funding opportunity overview](#) and respond to the rubric considerations as outlined below when submitting your response.

- Impacts individuals and families (or the underlying conditions and inequitable systems that affect these individuals and families) whose income falls below the minimum level necessary for survival, and/or historically marginalized communities or groups.
- Clear and actionable process to explore or move forward system-level improvements, test new approaches, or launch projects with the potential to create new or preserve existing units affordable housing independent of future support from the Foundation.
- Authentic representation of the experiences and perspectives of the community it serves with clear pathways for community members to influence and shape decisions.
- A team that has the depth of skills, capacity, and experience necessary to ensure the organization's continued success and ability to carry out its mission.
- Mechanisms in place to understand dynamic health equity needs and underlying systemic drivers, and evolves approaches in response.
- Productive and mission-driven partnerships, coalition-building, and collaboration.

COLLABORATIVE DETAILS (IF SELECTED COLLABORATIVE)

Name of Collaborative

Collaborative Mission

Collaborative Partners: List the name of each organization that is part of the collaborative and describe the way that each organization supports and contributes to the work of the collaborative. Describe any additional supporting details related to your collaborative (e.g. collaborative history, if terms of agreement are in place).

ORGANIZATION OVERVIEW (LEAD ORGANIZATION, IF SELECTED COLLABORATIVE)

If applying as part of a collaborative, you must identify one organization to serve as the lead organization of the collaborative. The lead organization should be the only organization to submit an application. If a grant is awarded to the collaborative, the grant agreement will be issued to the lead organization, which is responsible for reporting and administering funds to the rest of the collaborative as agreed to by the participating organizations.

Organization Name

Mission of the Organization (Tell us about your organization and its mission)

Most Recent Form 990 for the Organization Receiving Funding (upload file)

Organizational Diversity

The Foundation is committed to using an equity lens in our work. In our grantmaking, we assess the demographics of applicants as well as grantees to understand how our processes and practices work across a diverse range of organizations. Across the organization, we transparently report on who the foundation serves through our investments and programs and report the proportion of our funding supporting Person/People of color (POC) led organizations.

To this end, the Foundation requests information on organizational diversity using the chart below. Person/People of color (POC) is primarily used to describe any person who does not identify as “white”. However, we recognize that organizations collect this information in different ways and use different race/ethnicity categories. We ask that if you collect this information from your Executive Staff and Board, to report it using the following table.

	White	Identify as POC	Unknown	Total
Board	#	#	#	#
Executive Staff	#	#	#	#

PROGRESS AND LEARNING

Measuring Progress

Each awardee will receive an unrestricted, one-time operating grant to allow the organization or collaborative to increase access to affordable housing for low-to-moderate income households in Central Texas. Describe how your organization or collaborative will measure and reflect upon progress over the two-year grant period.

CONTACTS AND ADDITIONAL INFORMATION TO BE PROVIDED

Request Primary Contact

This contact will be the main point of contact regarding the grant, including reporting and ongoing communication.

Executive Director or CEO

Please specify a leadership contact for your organization or collaborative.

Signatory

In the event of a grant award, this contact will be asked to sign the grant agreement.

Payment Contact

In the event of a grant award, this contact will provide the banking information to receive payment.

Additional Contact(s)

Please note any additional contacts that should receive grant information.

Additional Information To Be Provided

During the application review process, you may be required to provide additional information, including but not limited to:

- Additional information about your organization
- Supporting documentation or information related to the collaborative
- Detailed budget
- Information to provide EFT payments